



8th Grade Bible Teacher Job Description- Part-time

Position Overview: Beaver County Christian School is seeking to hire a part-time 8th grade Bible teacher who is passionate about discipling middle school students through teaching Bible. The course covers a survey of Church History from Pentecost until the present. The position requires a 10-month commitment for the 2021-22 school year and the ability to teach one 45 minute class, 4 days per week (based on the school calendar). BCCS is searching for a biblically knowledgeable and dynamic teacher who can connect with teenagers and loves applying the truths of scripture to everyday life.

Position Purpose: To carry out faithfully all the responsibilities of a Christian teacher as described in the Beaver County Christian School's mission: to equip children for service to Christ by providing an excellent, challenging educational program reflecting a Christian world and life view in an environment that stresses compassion and responsibility.

Qualifications

1. A baccalaureate degree from an accredited college or university.
2. A minimum of 12 college credits in Bible or History.
3. Signed agreement with Articles II and III of the Constitution (Westminster Confession of Faith)
4. A credible profession of faith and active membership in a church that's teaching agrees with the school's statement of faith and Reformed doctrine.
5. Declared intent to educate current and prospective children in his/her family in Christian day schools (exceptions made only by the board).
6. Demonstrated ability to teach children effectively.

Contracted by: School Board upon recommendation of the Education Committee and Head of Schools.

Responsible to: Building Principal and Head of Schools

Evaluation: Teacher performance will be evaluated by the building principal in accordance with provisions of the Board's policy on evaluation of professional personnel and this job description. Details are found in the Appendix of the Employee Handbook.

Personal Qualities

The teacher shall:

- Recognize the role of parents as primarily responsible before God for their children's education and be prepared to assist them in that task.
- Demonstrate the character qualities of enthusiasm, courtesy, flexibility, integrity, gratitude, kindness, self-control, perseverance and punctuality.
- Meet everyday stress with emotional stability, objectivity and optimism.
- Maintain a personal appearance that is a Christian role model of cleanliness, modesty and agreement with school policy.
- Use acceptable English in written and oral communication. Speak with clear articulation.
- Respectfully submit and be loyal to constituted authority.
- Notify the administration of any policy he/she is unable to support.
- Refuse to use or circulate confidential information.
- Place his/her teaching ministry ahead of other jobs or volunteer activities.

- Make an effort to appreciate and understand the uniqueness of the community.

Job Description – Essential Functions

The teacher shall:

- Reflect the purpose of the school, which is to honor Christ in every class and in every activity.
- Communicate God's gift of salvation and help students grow in their faith through witness and Christian role modeling.
- Lead students to a realization of their self-worth in Christ.
- Cooperate with the Board and administration in implementing all policies, procedures, and directives governing the operation of the school.
- Teach classes as assigned following prescribed scope and sequence as scheduled by the administrator.
- Integrate biblical principles and the Christian philosophy of education throughout the curriculum and activities.
- Keep proper discipline in the classroom, the school premises, and sanctioned school events.
- Maintain a clean, attractive, well-ordered classroom.
- Plan broadly through the use of yearly, semester and quarterly plans and objectives, and more currently through the use of a lesson plan book or its equivalent form.
- Teach in a way that meets the individual needs, interests and abilities of the students, challenging each to do his/her best work.
- Utilize valid teaching techniques to achieve curriculum goals within the framework of the school's philosophy.
- Employ a variety of instructional aides, methods, and materials that will provide for creative teaching to reach the whole child; spiritual, mental, physical, social and emotional.
- Plan through approved channels the balanced classroom use of field trips, guest speakers and other media.
- Use homework effectively for drill, review, enrichment or project work.
- Assess the learning of students on a regular basis and provided progress reports as required.
- Maintain regular and accurate attendance and grade records to meet the demands for a comprehensive knowledge of each student's progress.
- Keep students, parents and the administration adequately informed of progress or deficiencies and give sufficient notice of retention.
- Recognize the need for good public relations and represent the school in a favorable and professional manner.
- Develop and maintain rapport with students, parents and staff by treating others with friendliness, dignity and consideration.
- Follow the Matthew 18 principle in dealing with conflict with students, parents, staff and administration.
- Follow the conflict resolution process summarized in Peacemaker Ministries, The Slippery Slope – Staying on Top of Conflict (Sande, 1996).
- Attend and participate in scheduled devotional, in-service, committee, faculty and Parent Teacher meetings.
- Reasonable attendance at school functions, including, but not limited to: preview days, musical concerts, graduation, and plays and dramas, and athletic events.
- Be present for scheduled faculty work days.
- Know the procedures for dealing with issues of an emergency nature.
- Inform the administrator in a timely manner if unable to fulfill any duty assigned. Prepare adequate information and materials for a substitute teacher.

Physical Requirements to Fulfill the Essential Functions of a Teaching Position are noted in the Employee Handbook or can be discussed upon request. Contact the school if you have any particular questions regarding this subject.

Responsibilities

1. Understanding and practice of faith:
 - a. Express specific knowledge of the Bible and its application to subject area(s)
 - b. Practice daily devotions of prayer, reading of God's Word and meditation.
 - c. Give Christian service to others both within and outside the school.
 - d. Model an exemplary Christian walk in speech and acts.
 - e. Submit to authority out of obedience to Christ.

2. Demonstrate love for students:
 - a. Treat each child as uniquely gifted by God for the purpose of serving others.
 - b. Show through actions that each child is made to reflect God himself.
 - c. Encourage all students persistently (catch each of them "doing good").
 - d. Discipline all students fairly and firmly out of love for them.
 - e. Guide all students in helping other students learn.
 - f. Evaluate students' progress in learning with announced criteria fairly applied.

3. Demonstrate Christian professional competence and vision:
 - a. Show a strong knowledge of learning theory, curriculum design and subject area.
 - b. Construct and/or use courses, units, and lessons that integrate knowledge.
 - c. Select materials and lesson designs that specifically carry out the goals derived from the course curriculum map and school's mission statement.
 - d. Use evaluation instruments that match the school's goals and specific objectives, that allow each child to show well what he/she has learned, and that help students meet high expectations for learning.
 - e. Fit students with the "glasses of Scripture" for viewing learning in the context of fulfilling God's commission to subdue the earth.
 - f. Pursue further learning of subject area(s) while seeking the best pedagogy for the school's goals.

4. Communicate effectively according to biblical standards:
 - a. Speak clearly, honestly, and with great concern for the audience.
 - b. Use fresh analogies to connect new concepts to students' experiences.
 - c. Relate stories of God's faithfulness, personal and communal, with clarity and enthusiasm.
 - d. Vary the means (visual, audible, tactile) and language (abstract, concrete, metaphorical, etc.) depending on the subject and the needs of all children.
 - e. Encourage each child's expression of individuality while helping each student to adopt biblical principles for making choices.

5. Build Christian community within and outside the school:
 - a. Give help to fellow teachers and support staff.
 - b. Assist students beyond the classroom: playground, hallways, extracurricular sponsorship, personal guidance, etc.
 - c. Meet with staff members to listen, learn, pray, and exchange advice for helping students meet the goals of the school.
 - d. Communicate with parents.
 - e. Provide a classroom atmosphere (displays, warmth, arrangement of furniture, etc.) that fosters Christian community.
 - f. Seek input from community members in educating the school's students.