The Constitution of
The Beaver County Christian School Association

(2026 Edition)

PREAMBLE

Believing that it is our duty and privilege as Christian parents to provide Christian education for our children, and believing that this can best be accomplished by concerted action, we do hereby make and adopt the following articles of association to wit:

ARTICLE I — NAME

This organization shall be known as the Beaver County Christian School Association, and shall be a member of Christian Schools International.

ARTICLE II — BASIS

Section 1. The basis of this association is the infallible Word of God as interpreted by the following doctrinal statements:

1. The Westminster Confession of Faith (1647 edition)
2. The Westminster Larger & Shorter Catechisms (1648 edition) or
3. The Belgic Confession of Faith (1618-1619 edition)
4. The Heidelberg Catechism (1566 edition)
5. The Canons of Dort (1618-1619 edition)

Section 2. The association is not an ecclesiastical body nor is it subject to any ecclesiastical organization. The government of the Beaver County Christian School Association is autonomous. It is based upon the three-fold office of the believer — Prophet, Priest, and King.

Section 3. This organization is committed to the following educational principles:

(a) Christian education has its foundation in the Creator-creature relationship taught in the Scriptures. It is understood as a process wherein a child's personality is formed by instruction in the truth of God and human knowledge leavened with that truth.

(b) The responsibility for education rests upon the parents (Deuteronomy 6:6-9, Ephesians 6:1-4). They may delegate a part of this responsibility to an institution that is able to carry forward their God-given task. The authority of the teacher in discipline and character training is derived from the fact that he stands in loco parentis, and the teacher derives authority in subject matter from his faithfulness to the laws of God in special and general revelation.

(c) The child is regarded first of all as a spiritual-physical creature, created in the image of God, capable of learning, knowing, and obeying the truth of God's Word and the laws of His creation. He is also regarded as a social creature standing in relation to his fellow man, having moral, intellectual, and social needs.

(d) The curriculum of the Christian School is the medium through which the child is oriented to a life in Christ and to the culture of this world for fellowship with and service to God in this life and the life to come.

ARTICLE III — PURPOSE

The purpose of the Association is to maintain a school for the daily instruction of our children, such instruction to be in accordance with Article II and directed toward the end that these children may occupy their places worthily in society, including home, church, and state.

ARTICLE IV — MEMBERSHIP

Section 1. All members of the association shall affirm their faith in Jesus Christ as Lord and Savior and their belief in the infallibility of the Scriptures. The categories of members are as follows:

(a) Parents and guardians of children attending the school maintained by the Association are members without payment of dues.
(b) Faculty and staff members and their spouses are voting members of the Association.
(c) Other persons may be members of the Association by contributing $100.00 per year. Husband and wife are both voting members on the basis of a single membership payment.

Section 2. Membership includes the privilege of voting at the meetings of this Association as well as the responsibility to participate in activities entered into by the organization on behalf of the school.

ARTICLE V — MEETINGS

Section 1. The Association shall hold a stated meeting in May of each year, the exact time and place of such meeting to be set by the Board. The agenda is prepared by the Board.

Section 2. At this meeting the election of Board members shall take place, progress reports shall be given, and the Board shall present a budget for the ensuing fiscal year.

Section 3. Special meetings may be called by the decision of the Board. Special meetings may also be called at any time by the president or secretary of the Board provided such a meeting is requested in writing by at least one fourth of the members of the Association. Such request must also state the reason(s) for calling the meeting. Notice of a special meeting must also include a statement of the reason(s) for calling such a meeting.

Section 4. All decisions shall be by oral vote. Elections, however, shall be by ballot unless otherwise decided at the meeting. A majority of votes cast (i.e., one half of the votes plus one) shall determine the issue in each case, except where otherwise required by this constitution or by Roberts Rules of Order.

Section 5. To have the privilege of voting at the annual meeting, new members must have completed the payment of their dues before January 1 preceding the Association meeting. No member may vote whose tuition payments are not up to date by January 1.

Section 6. Absentee ballots will be accepted if they are at the office of the school one week before the annual association meeting.

ARTICLE VI — BOARD OF DIRECTORS

Section 1. A board of directors consisting of eleven persons shall be elected by the Association. The term of office shall be three years. Board members shall not serve more than two elected terms consecutively. Appointments by the Board to fill vacancies are not considered to be a term of office.

Section 2. All members of the Board and committees shall acknowledge their belief that the system of doctrine contained in the Westminster Confession of Faith, the Larger & Shorter Catechisms, or the Belgic Confession of Faith, the Heidelberg Catechisms, and the Canons of Dort, is agreeable unto, and founded upon the Scriptures. All members of the Board and committees shall also indicate their acceptance of Articles II and III of this constitution. An Association member under twenty-one years of age cannot be nominated or elected as a member of the Board.

Section 3. A five member nominating committee shall present nominees for vacancies on the Board. There shall be at least two more nominees than there are vacancies. The committee shall also present two more nominees than those needed for the nominating committee for the succeeding year. The term of office for the nominating committee shall be two years. Members of the nominating committee shall not serve more than three terms consecutively. While the committee is preparing its slates, Association members may suggest names of nominees for the Board and for the nominating committee. (Names may not be suggested at the annual meeting.) The committee must determine whether the nominee meets the qualifications of the office. Members of the nominating committee must adhere to Article VI, Section 2.

Section 4. Vacancies occurring during the year shall be filled by appointment of the Board until the next stated Association meeting.

Section 5. The Board of Directors shall normally hold one stated meeting each month, plus other meetings as needed.

Section 6. Employees or their spouses cannot serve on the board of directors.

ARTICLE VII— DUTIES OF THE BOARD OF DIRECTORS

The Board of Directors shall:

1. Determine school policies in harmony with the constitution and in accordance with Association decisions.

2. Select an administrative and teaching staff who are qualified to carry out the educational program and policies of the school.

3. Devise ways and means for obtaining the necessary funds for operating the school and determine how these funds shall be distributed.

4. Visit the school to assure itself of the faithful carrying out of the school's educational program and policies.

5.Propagate the cause of Christian education in the community.

6.Appoint out of the membership of the Association such committees as it may deem necessary for the performance of its duties.

ARTICLE VIII — OFFICERS OF THE BOARD AND THEIR DUTIES

Section 1. At a set meeting each year subsequent to the stated spring meeting the Board shall elect the following four offices: President, Vice-President, Secretary, and Treasurer. This set of officers shall, along with the Chair of the Education Committee, constitute the Executive Committee.

Section 2. It shall be the duty of the President to preside at all meetings of the Board and of the association, and to enforce the provisions of the constitution. The president is ex-officio a member of all committees and shall be notified of all meetings.

Section 3. The Vice-President shall assist the President whenever possible in the discharge of the duties of the office. In the absence of the President, the Vice-President shall preside.

Section 4. The Secretary shall take care of the official documents of the organization; shall conduct all correspondence; and shall enter into the records of the organization the minutes of all meetings of the Association and Board after they have been approved. The Secretary shall also be required to keep up to date a book of stated policies of the board.

Section 5. The Treasurer provides financial oversight, accountability, and strategic guidance to ensure responsible stewardship of the school's resources in alignment with its mission and values. They work to safeguard assets, promote transparency, and support the long-term financial sustainability of the school. In addition, they ensure that the financial records are audited annually.

ARTICLE IX — COMMITTEES OF THE BOARD

Section 1. Requirements for membership shall be the same as for Board membership (Article VI, Section 2). Every committee shall have at least one Board member serving on it.

Section 2. Standing internal Board committees must include:

1. Education Committee
2. Finance Committee
3. Admissions Committee
4. Development Committee
5. Strategic Planning Committee

Section 3. The Board may establish other internal or external committees as it deems appropriate. Committees may be established as permanent or ad hoc.

ARTICLE XI — THE STAFF

Section 1. The principal and teachers shall be appointed by the Board after a careful consideration of their spiritual, academic, and physical qualifications. They shall be appointed for such terms and with such salary and other conditions (except as herein expressly provided) as the Board may determine.

Section 2. All members of the teaching staff must declare their agreement with Articles II and III of the constitution, and lead lives consistent with them, must be Scripturally sound in their teaching, and must agree with the philosophy of education of the Beaver County Christian School.

Section 3. All teachers, as well as the Board, shall abide by the terms of the contract entered into by both parties. The terms of such contract become null and void when either party fails to abide by these terms. The Board has the authority to dismiss a teacher who proves to be unfit for the work because such teacher's instruction or personal life conflicts with the basis and purpose of the organization.

Section 4. A course of study outlining the work for each grade shall be prepared by the principal in collaboration with the teaching staff. After approval by the Board, such course of study shall govern all instruction in the school.

Section 5. The school term shall be determined by the Board and such holidays and vacations shall be allowed as may be decided upon by the Board. Minimum state attendance requirements shall be met.

Section 6. The principal as the expert in all school matters shall be an advisory member of the Board and of its standing committees.

Section 7. The substance of this article shall be made a part of all contracts entered into with members of the teaching staff.

ARTICLE XII — AMENDMENTS

This constitution may be amended by a three-fourths vote at any regular meeting of the organization provided that two weeks' previous notice has been sent to each member stating the desired change. Articles II (except for Section 2), III, VI (Section 2), and XII of this constitution are not subject to change.

ARTICLE XIII — DISSOLUTION

In case of the dissolution of the Association the property and moneys belonging to the organization shall be donated after liquidation to such a Christian educational cause as the organization may determine.

ARTICLE XIV — NONDISCRIMINATION

The school does not discriminate either in the admission of students or the hiring of personnel on the basis of race, color, national or ethnic origin.